

**REGULAR MEETING NOTICE AND AGENDA
TOWN OF BOKCHITO BOARD OF TRUSTEES**

DATE/TIME: MONDAY NOVEMBER 12, 2024, AT 7:00PM
LOCATION: BOKCHITO MUNICIPAL BUILDING, 117 E. MAIN ST., BOKCHITO, OK 74726

1. Call meeting to Order.
2. Roll call and Declaration of a Quorum being present.
3. Pledge of Allegiance.

BUSINESS AGENDA:

4. Discussion and approval of the October 2024 regular meeting minutes.
5. Discussion and approval of all bills and purchase orders as submitted.
6. Discussion and approval of the 2024 Christmas Parade on December 12, 2024, at 6:30pm.
7. Discussion and approval of the 2024 Employee Christmas Dinner.
8. Discussion and approval of amending Town Handbook Section 16.1, Smoke Free Policy.
9. Discussion and approval of quote from WiNC Technology for adding cameras to the Town Pavillion totaling \$1,260.00.
10. Discussion and approval of a new Schedule of fines, court costs, fees and assessments for the Town of Bokchito Municipal Court, in accordance with Ordinance No. 33.21.
11. Discussion and approval of allocating use tax as follows: 1/3 to General Fund, 2/3 to Police Department.
12. Discussion and approval of Fire Department using Forestry payment to install an awning over the east end of the Fire Department.

ORDINANCE(S):

13. Discussion and approval of Ordinance No. 91.011 amending Title IX, Chapter 91: Animals, adding new section 91.011: Prohibited Animals.
14. Discussion and approval of Ordinance No. SO-2024-002 amending the Employee Retirement System, by adopting a revised and restated retirement plan.

RESOLUTION(S):

15. Discussion and approval of Resolution No. 2024-010, Giving notice of the date, time and place of the calendar year 2025 regularly scheduled meetings of the Board of Trustees.
16. Discussion and approval of Resolution No. 2024-011, Giving notice of the annual holidays to be observed for calendar year 2025 for the Town of Bokchito and the Bokchito Public Utilities Authority.
17. Discussion and approval of Resolution No. 2024-012, Giving notice of the starting salaries and wages for certain newly hired or appointed Town Officers and Employees.

REPORTS:

18. Police Department Report.
19. Volunteer Fire Department Report.
20. Discussion and approval of the September 2024 Clerk/Treasurer's Report.
21. Discussion and approval of the October 2024 Clerk/Treasurer's Report.
22. Adjournment.

In compliance with Title 25 O.S. Section 301-314, the Oklahoma Open Meeting Act, this agenda was filed in the office of the Town Clerk/Treasurer and posted at **2:30PM** on **FRIDAY NOVEMBER 8, 2024**, on the front lobby door of the Bokchito Municipal Building, 117 E. Main St., Bokchito, OK 74726, and on the Town of Bokchito website, www.townofbokchito.org, by Kelsey Walker, CLERK/TREASURER.




Kelsey Walker, CLERK/TREASURER

**REGULAR MEETING NOTICE AND AGENDA
BOKCHITO PUBLIC UTILITIES AUTHORITY**

DATE/TIME: MONDAY NOVEMBER 12, 2024, AT 7:00PM

LOCATION: BOKCHITO MUNICIPAL BUILDING, 117 E. MAIN ST., BOKCHITO, OK 74726

1. Call meeting to Order.
2. Roll call and Declaration of a Quorum being present.

BUSINESS AGENDA:

3. Discussion and approval of October 2024 regular meeting minutes.
4. Discussion and approval of all bills and purchase orders as submitted.
5. Discussion and approval of Rural Infrastructure Grant application.
6. Discussion and approval of quote from amazon for new printer for PUA Clerk Office.
7. Discussion and approval of quote from amazon for step rails for PUA truck.
8. Discussion and approval of quote from Core & Main for stock equipment.

RESOLUTION(S):

9. Discussion and approval of Resolution No. PUA-2024-003, Notice of the date, time and location of the calendar year 2025 regularly scheduled meetings of the Bokchito Public Utilities Authority.

REPORTS:

10. Public Utilities Authority Report.
11. Discussion and approval of the September 2024 Clerk/Treasurer's Report.
12. Discussion and approval of the October 2024 Clerk/Treasurer's Report.
13. Adjournment.

In compliance with Title 25 O.S. Section 301-314, the Oklahoma Open Meeting Act, this agenda was filed in the office of the Town Clerk/Treasurer and posted at **2:30PM** on **FRIDAY NOVEMBER 8, 2024**, on the front lobby door of the Bokchito Municipal Building, 117 E. Main St., Bokchito, OK 74726, and on the Town of Bokchito website, www.townofbokchito.org, by Kelsey Walker, CLERK.




Kelsey Walker, CLERK

**REGULAR MEETING NOTICE AND AGENDA
TOWN OF BOKCHITO BOARD OF TRUSTEES**

DATE/TIME: MONDAY NOVEMBER 12, 2024, AT 7:00PM

LOCATION: BOKCHITO MUNICIPAL BUILDING, 117 E. MAIN ST., BOKCHITO, OK 74726

1. **Call meeting to Order.** @ 7:00 PM By Mayor Keirse
2. **Roll call and Declaration of a Quorum being present.**
Taylor Collins- Yes, Shelly Solis-No, Cathey Keirse- Yes, Jennifer McDonald- Yes, Crystal Mays- Yes
3. **Pledge of Allegiance.**

BUSINESS AGENDA:

4. **Discussion and approval of the October 2024 regular meeting minutes.** Cathey made the motion to approve, Taylor seconded. **VOTE:** TC- Yes, CK- Yes, JM-Yes, CM- Yes.
5. **Discussion and approval of all bills and purchase orders as submitted.** Cathey made a motion to approve all bills and purchase orders, Jennifer seconded. **VOTE:** TC- Yes, CK- Yes, JM-Yes, CM- Yes.
6. **Discussion and approval of the 2024 Christmas Parade on December 12, 2024, at 6:30pm.** Cathey made the motion to approve, TC seconded. **VOTE:** TC- Yes, CK- Yes, JM-Yes, CM- Yes.
7. **Discussion and approval of the 2024 Employee Christmas Dinner.** Taylor made a motion to approve \$200 for Romas, Jennifer seconded. **VOTE:** TC- Yes, CK- Yes, JM-Yes, CM- Yes.
8. **Discussion and approval of amending Town Handbook Section 16.1, Smoke Free Policy.** TC made the motion to approve the amendment of the handbook, Crystal seconded. **VOTE:** TC- Yes, CK- Yes, JM-Yes, CM- Yes.
9. **Discussion and approval of quote from WiNC Technology for adding cameras to the Town Pavillion totaling \$1,260.00.** Cathey made the motion to approve the quote plus the additional \$150 for the third camera, Jennifer seconded. **VOTE:** TC- Yes, CK- Yes, JM-Yes, CM- Yes.
10. **Discussion and approval of a new Schedule of fines, court costs, fees and assessments for the Town of Bokchito Municipal Court, in accordance with Ordinance No. 33.21.** Cathey made the motion to approve the increase, Crystal seconded. **VOTE:** TC- Yes, CK- Yes, JM-Yes, CM- Yes.
11. **Discussion and approval of allocating use tax as follows: 1/3 to General Fund, 2/3 to Police Department.** Crystal made the motion to approve the change in allocations of the Use Tax, Taylor seconded. **VOTE:** TC- Yes, CK- Yes, JM-Yes, CM- Yes.
12. **Discussion and approval of Fire Department using Forestry payment to install an awning over the east end of the Fire Department.** Jennifer made the motion to approve the quote of \$9250.00 from David Williams, Crystal seconded. **VOTE:** TC- Abstain, CK- Yes, JM-Yes, CM- Yes.

ORDINANCE(S):

13. **Discussion and approval of Ordinance No. 91.011 amending Title IX, Chapter 91: Animals, adding new section 91.011: Prohibited Animals.** Amended to prohibit all swine and cattle, TC made the motion, Jennifer seconded. **VOTE:** TC- Yes, CK- Yes, JM-Yes, CM- Yes.
14. **Discussion and approval of Ordinance No. SO-2024-002 amending the Employee Retirement System, by adopting a revised and restated retirement plan.** Updating for IRS reasons. Crystal made the motion to approve the amendment, Jennifer seconded. **VOTE:** TC- Yes, CK- Yes, JM-Yes, CM- Yes.

**REGULAR MEETING NOTICE AND AGENDA
TOWN OF BOKCHITO BOARD OF TRUSTEES**

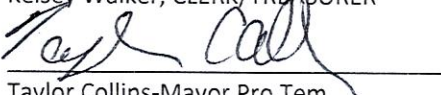
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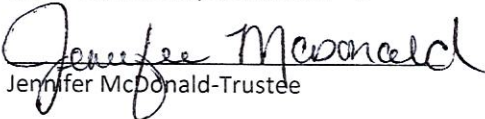
15. Discussion and approval of Resolution No. 2024-010, Giving notice of the date, time and place of the calendar year 2025 regularly scheduled meetings of the Board of Trustees.
16. Discussion and approval of Resolution No. 2024-011, Giving notice of the annual holidays to be observed for calendar year 2025 for the Town of Bokchito and the Bokchito Public Utilities Authority.
17. Discussion and approval of Resolution No. 2024-012, Giving notice of the starting salaries and wages for certain newly hired or appointed Town Officers and Employees.

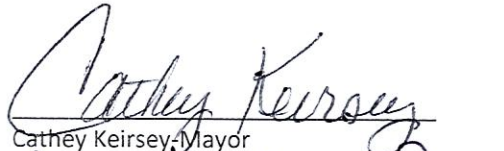
REPORTS:

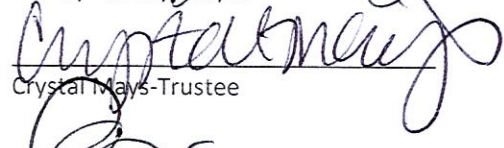
18. **Police Department Report.** Read aloud by Chief Guhl
19. **Volunteer Fire Department Report.** Read aloud by Johnny Ashby
20. **Discussion and approval of the September 2024 Clerk/Treasurer's Report.**
Cathey made the motion to approve, Crystal seconded.
VOTE: TC- Yes, CK- Yes, JM-Yes, CM- Yes.
21. **Discussion and approval of the October 2024 Clerk/Treasurer's Report.**
Cathey made the motion to approve, Jennifer seconded.
VOTE: TC- Yes, CK- Yes, JM-Yes, CM- Yes.
22. **Adjournment.** @ 7:57 pm

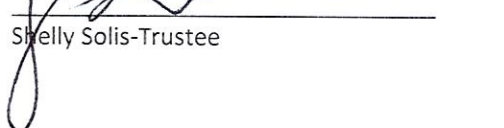

Kelsey Walker, CLERK/TREASURER


Taylor Collins-Mayor Pro Tem


Jennifer McDonald-Trustee


Cathey Keirse-Mayor


Crystal Mays-Trustee


Shelly Solis-Trustee

**REGULAR MEETING NOTICE AND AGENDA
BOKCHITO PUBLIC UTILITIES AUTHORITY**

DATE/TIME: MONDAY NOVEMBER 12, 2024, AT 7:00PM

LOCATION: BOKCHITO MUNICIPAL BUILDING, 117 E. MAIN ST., BOKCHITO, OK 74726

1. **Call meeting to Order. 7:58 pm by Mayor Keirse**
2. **Roll call and Declaration of a Quorum being present.**

Taylor Collins- Yes, Shelly Solis-No, Cathey Keirse- Yes, Jennifer McDonald- Yes, Crystal Mays- Yes

BUSINESS AGENDA:

3. **Discussion and approval of October 2024 regular meeting minutes.** Cathey made motion; Tc seconded. VOTE: TC- Yes, CK- Yes, JM-Yes, CM- Yes.
4. **Discussion and approval of all bills and purchase orders as submitted.** Crystal made motion; Jennifer seconded. VOTE: TC- Yes, CK- Yes, JM-Yes, CM- Yes.
5. **Discussion and approval of Rural Infrastructure Grant application.** Cathey made motion; TC seconded. VOTE: TC- Yes, CK- Yes, JM-Yes, CM- Yes.
6. **Discussion and approval of quote from amazon for new printer for PUA Clerk Office.** Cathey made the motion, Jennifer seconded. VOTE: TC- Yes, CK- Yes, JM-Yes, CM- Yes.
7. **Discussion and approval of quote from amazon for step rails for PUA truck.** Cathey made motion; Tc seconded. VOTE: TC- Yes, CK- Yes, JM-Yes, CM- Yes.
8. **Discussion and approval of quote from Core & Main for stock equipment.** Jennifer made motion; Crystal seconded. VOTE: TC- Yes, CK- Yes, JM-Yes, CM- Yes.

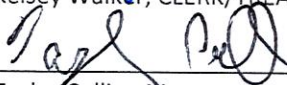
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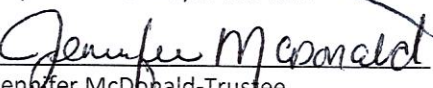
9. **Discussion and approval of Resolution No. PUA-2024-003, Notice of the date, time and location of the calendar year 2025 regularly scheduled meetings of the Bokchito Public Utilities Authority.** TC made the motion; Jennifer seconded. VOTE: TC- Yes, CK- Yes, JM-Yes, CM- Yes.

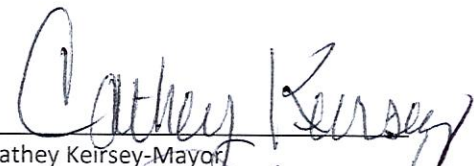
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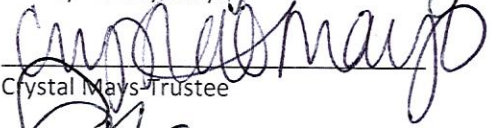
10. **Public Utilities Authority Report.** Read aloud by Misty Smith
11. **Discussion and approval of the September 2024 Clerk/Treasurer's Report.** Cathey made motion; Crystal seconded. VOTE: TC- Yes, CK- Yes, JM-Yes, CM- Yes
12. **Discussion and approval of the October 2024 Clerk/Treasurer's Report.** Cathey made motion; Crystal seconded. VOTE: TC- Yes, CK- Yes, JM-Yes, CM- Yes
13. **Adjournment. @ 8:18 PM**

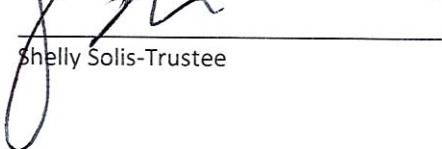

Kelsey Walker, CLERK/TREASURER


Taylor Collins-Mayor Pro Tem


Jennifer McDonald-Trustee


Cathey Keirse-Mayor


Crystal Mays-Trustee


Shelly Solis-Trustee