

**REGULAR MEETING NOTICE AND AGENDA
TOWN OF BOKCHITO BOARD OF TRUSTEES**

DATE/TIME: MONDAY MARCH 11, 2024, AT 7:00PM
LOCATION: BOKCHITO MUNICIPAL BUILDING, 117 E. MAIN ST., BOKCHITO, OK 74726

1. Call meeting to Order.

BY: MAYOR CATHEY KEIRSEY TIME : 7:00 PM

2. Roll call and Declaration of a Quorum being present.

BY: CLERK KRISTA WHITE

HERE: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS

ABSENT: CRYSTAL MAYS, JENNIFER MCDONALD

QUORUM PRESENT

3. Pledge of Allegiance.

LEAD BY: MAYOR CATHEY KEIRSEY

BUSINESS AGENDA:

4. Discussion and approval of the February 2024 regular meeting minutes.

MOTION TO APPROVE THE FEBRUARY 2024 REGULAR MEETING MINUTES:

MOTION: CATHEY KEIRSEY SECOND: TAYLOR COLLINS ROLL CALL:

YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS

SUBSTAINED:

NO: NONE

MOTION PASSED

5. Discussion and approval of all bills and purchase orders as submitted.

MOTION TO APPROVE THE FEBRUARY 2024 SPECIAL MEETING MINUTES:

MOTION: CATHEY KEIRSEY SECOND: SHELLY SOLIS ROLL CALL:

YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS

SUBSTAINED:

NO: NONE

MOTION PASSED

6. Discussion and approval to open and review engineering statement of qualifications/proposals for engineering services on the 2024 CDBG Sewer System Improvements Project.

MOTION TO TO OPEN AND REVIEW ENGINEERING STATEMENT OF QUALIFICATIONS/ PROPOSALS FOR ENGINEERING SERVICES ON THE 2024 CDBG SEWER SYSTEM IMPROVEMENTS PROJECT.

MOTION: CATHEY KEIRSEY SECOND: TAYLOR COLLINS ROLL CALL:

YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS

SUBSTAINED:

NO: NONE

MOTION PASSED

7. Discussion and approval to open and review CDBG grant administrator bids/proposals for administrative services on the 2024 CDBG Sewer System Improvements Project.

MOTION TO APPROVE AND OPEN CBDG GRANT ADMINISTRATOR BIDS/ PROPOSALS FOR ADMINISTRATIVE SERVICES ON THE 2024 CBDG SEWER SYSTEM IMPROVEMENTS PROJECT:

MOTION: CATHEY KEIRSEY SECOND: SHELLY SOLIS ROLL CALL:

YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS

SUBSTAINED:

NO: NONE

MOTION PASSED

8. Discussion and approval of June 30, 2023, Audit.

MOTION TO APPROVE THE JUNE 30,2023 AUDIT:

MOTION: SHELLY SOLIS SECOND: TAYLOR COLLINS ROLL CALL:

YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS

SUBSTAINED:

NO: NONE

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MOTION PASSED

9. Discussion and approval of purchasing Worker's Compensation Insurance through OMAG.

MOTION TO APPROVE THE PURCHASING OF WORKER'S COMPENSATION INSURANCE THROUGH OMAG:

MOTION: CATHEY KEIRSEY SECOND: SHELLY SOLIS ROLL CALL:

YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS

SUBSTAINED:

NO: NONE

MOTION PASSED

10. Discussion and approval of renewal of services with Callyo for Police Department phone system.

MOTION TO APPROVE THE RENEWAL OF SERVICES WITH CALLYO FOR POLICE DEPARTMENT PHONE SYSTEM:

MOTION: TAYLOR COLLINS SECOND: CATHEY KEIRSEY ROLL CALL:

YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS

SUBSTAINED:

NO: NONE

MOTION PASSED

11. Discussion and approval of quote from Axon for Taser Cartridges for 2024 Taser training for the Bokchito Police Department.

MOTION TO APPROVE A QUOTE FROM AXON FOR TASER CARTRIDGES FOR 2024 TASER TRAINING FOR THE BOKCHITO POLICE DEPARTMENT:

MOTION: CATHEY KEIRSEY SECOND: TAYLOR COLLINS ROLL CALL:

YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS

SUBSTAINED:

NO: NONE

MOTION PASSED

12. Discussion and approval of Chief Shane Guhl and Asst. Chief Roger Christman attending the 2024 Chief's Conference.

MOTION TO APPROVE THE CHIEF SHANE GUHL AND ASST. CHIEF ROGER CHRISTMAN ATTENDING THE 2024 CHIEFS CONFERENCE:

MOTION: CATHEY KEIRSEY SECOND: TAYLOR COLLINS ROLL CALL:

YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS

SUBSTAINED:

NO: NONE

MOTION PASSED

REPORTS:

13. Police Department Report.

POLICE REPORT GIVEN BY CHIEF SHANE GUHL

14. Volunteer Fire Department Report.

FIRE REPORT GIVEN BY TAYLOR COLLINS

15. Discussion and approval of the February 2024 Clerk/Treasurer's Report.

MOTION TO APPROVE MARCH 2024 CLERK/TREASURERS REPORT:

16. Adjournment.

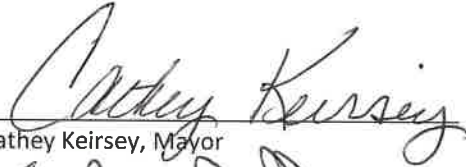
MEETING ADJOURNED BY MAYOR CATHEY KEIRSEY AT 7:17PM.

In compliance with


**REGULAR MEETING NOTICE AND AGENDA
TOWN OF BOKCHITO BOARD OF TRUSTEES**

These minutes were transcribed by Town Clerk/Treasurer Krista White.

Approved this 8TH day of MARCH 2024 at a regular meeting of the Board of Trustees of the Town of Bokchito, Oklahoma.



Cathey Keirse, Mayor



Taylor Collins, Mayor Pro-tem

Crystal Mays, Trustee

ATTEST:

Krista White, Clerk/Treasurer



Joyce Solis, Trustee

Jennifer McDonald, Trustee

**REGULAR MEETING NOTICE AND AGENDA
BOKCHITO PUBLIC UTILITIES AUTHORITY**

DATE/TIME: MONDAY MARCH 11, 2024, AT 7:00PM
LOCATION: BOKCHITO MUNICIPAL BUILDING, 117 E. MAIN ST., BOKCHITO, OK 74726

1. Call meeting to Order.
BY: MAYOR CATHEY KEIRSEY TIME : 7:55PM
2. Roll call and Declaration of a Quorum being present.
BY: CLERK KRISTA WHITE
HERE: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS
ABSENT: CRYSTAL MAYS, JENNIFER MCDONALD
QUORUM PRESENT

BUSINESS AGENDA:

3. Discussion and approval of February 2024 regular meeting minutes.
MOTION TO APPROVE THE FEBRUARY 2024 REGULAR MEETING MINUTES:
MOTION: CATHEY KEIRSEY SECOND: TAYLOR COLLINS ROLL CALL:
YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS
SUBSTAINED:
NO: NONE
MOTION PASSED
4. Discussion and approval of all bills and purchase orders as submitted.
MOTION TO APPROVE ALL BILLS AND PURCHASE ORDERS AS SUBMITTED:
MOTION: CATHEY KEIRSEY SECOND: SHELLY SOLIS ROLL CALL:
YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS,
SUBSTAINED:
NO: NONE
MOTION PASSED
5. Discussion and approval of purchasing Utility Billing Software from Sequoyah.
MOTION TO APPROVE OF PURCHASING UTILITY BILLING SOFTWARE FROM SEQUOYAH :
MOTION: TAYLOR COLLINS SECOND: SHELLY SOLIS ROLL CALL:
YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS,
SUBSTAINED:
NO: NONE
MOTION PASSED
6. Discussion and approval of Interlocal Cooperative Agreement with Bryan County Board of Commissioners.
MOTION TO APPROVE OF INTERLOCAL COOPERATIVE AGREEMENT WITH BRYAN COUNTY BOARD OF COMMISSIONERS :
MOTION: SHELLY SOLIS SECOND: TAYLOR COLLINS ROLL CALL:
YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS,
SUBSTAINED:
NO: NONE
MOTION PASSED
7. Discussion and approval of Misty Gaston attending B Wastewater Lab certification in Okarche, OK on 4/1/2004 through 4/4/2024.
MOTION TO APPROVE OF MISTY GASTON ATTENDING B WASTEWATER LAB CERTIFICATION IN OKARCHE, OK ON M4/1/2024 THROUGH 4/4/2024 :
MOTION: SHELLY SOLIS SECOND: TAYLOR COLLINS ROLL CALL:
YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS,
SUBSTAINED:
NO: NONE
MOTION PASSED

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8. Discussion and approval of Misty Gaston and Amanda Henry attending OWRA Conference in Norman, OK on 4/9/2024 through 4/12/2024.

MOTION TO APPROVE OF MISTY GASTON AND AMANDA HENRY ATTENDING OWTA CONFERENCE IN NORMAN, OK 4/9/2024-4/12/2024 :

MOTION: TAYLOR COLLINS SECOND: SHELLY SOLIS ROLL CALL:

YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS,

SUBSTAINED:

NO: NONE

MOTION PASSED

9. Discussion and approval of allowing Ricky Ogden a take home vehicle.

MOTION TO APPROVE OF RICKY OGDEN A TAKE HOME VEHICLE :

MOTION: TAYLOR COLLINS SECOND: SHELLY SOLIS ROLL CALL:

YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS,

SUBSTAINED:

NO: NONE

MOTION PASSED

REPORTS:

10. Public Utilities Authority Report.

REPORT GIVEN BY PUA DIRECTOR MISTY GASTON

11. Discussion and approval of the February 2024 Clerk/Treasurer's Report.

MOTION TO APPROVE FEBRUARY 2024 CLERK/ TREASURERS REPORT :

MOTION: CATHEY KEIRSEY SECOND: TAYLOR COLLINS ROLL CALL:

YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS,

SUBSTAINED:

NO: NONE

MOTION PASSED

12. Adjournment.

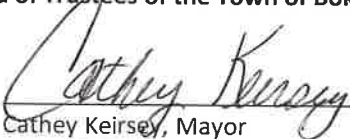
MEETING ADJOURNED BY MAYOR CATHEY KEIRSEY AT 8:27 PM PM.

These minutes were transcribed by Town Clerk/Treasurer Krista White.

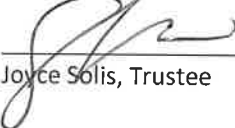
Approved this 8th day of APRIL 2024 at a regular meeting of the Board of Trustees of the Town of Bokchito, Oklahoma.



Taylor Collins, Mayor Pro-tem



Cathey Keirse, Mayor



Joyce Solis, Trustee

Crystal Mays, Trustee

Jennifer McDonald, Trustee

ATTEST:

Krista White, Clerk/Treasurer

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