

**REGULAR MEETING NOTICE AND AGENDA
TOWN OF BOKCHITO BOARD OF TRUSTEES**

DATE/TIME: MONDAY JANUARY 8, 2024, AT 7:00PM

LOCATION: BOKCHITO MUNICIPAL BUILDING, 117 E. MAIN ST., BOKCHITO, OK 74726

1. Call meeting to Order.

BY: MAYOR CATHEY KEIRSEY TIME : 7:00 PM

2. Roll call and Declaration of a Quorum being present.

BY: CLERK KRISTA WHITE

HERE: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, CRYSTAL MAYS,

ABSENT: JENNIFER MCDONALD

QUORUM PRESENT

3. Pledge of Allegiance.

LEAD BY: MAYOR CATHEY KEIRSEY

BUSINESS AGENDA:

4. Discussion and approval of the December 2023 regular meeting minutes.

MOTION TO APPROVE THE DECEMBER 2024 REGULAR MEETING MINUTES:

MOTION: CRYSTAL MAYS SECOND: TAYLOR COLLINS ROLL CALL:

YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, CRYSTAL MAYS,

SUBSTAINED:

NO: NONE

MOTION PASSED

5. Discussion and approval of all bills and purchase orders as submitted.

MOTION TO APPROVE OF ALL BILLS AND PURCHASE ORDERS AS SUBMITTED :

MOTION: CATHEY KEIRSEY SECOND: CRYSTAL MAYS ROLL CALL:

YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, CRYSTAL MAYS,

SUBSTAINED:

NO: NONE

MOTION PASSED

6. Discussion and approval of BCBS Medical Insurance Renewal at a 4% rate increase.

MOTION TO APPROVE THE BCBS MEDICAL INSURANCE RENEWAL AT A 4% RATE INCREASE :

MOTION: CRYSTAL MAYS SECOND: SHELLY SOLIS ROLL CALL:

YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, CRYSTAL MAYS,

SUBSTAINED:

NO: NONE

MOTION PASSED

7. Discussion and approval of SmartPremium Select Dental Insurance Plan as an employer paid benefit at a rate of \$31.49 per employee per month.

MOTION TO APPROVE SMARTPREMIUM SELECT DENTAL INSURANCE PLAN AS AN EMPLOYEE PAID BENEFIT AT A RATE OF 31.49 PER EMPLOYEE PER MONTH:

MOTION: SHELLY SOLIS SECOND: CRYSTAL MAYS ROLL CALL:

YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, CRYSTAL MAYS,

SUBSTAINED:

NO: NONE

MOTION PASSED

8. Discussion and approval of VSP Enhanced Vision Insurance Plan at a rate of \$12.18 per employee per month.

**REGULAR MEETING NOTICE AND AGENDA
TOWN OF BOKCHITO BOARD OF TRUSTEES**

MOTION TO APPROVE THE DECEMBER 2024 REGULAR MEETING MINUTES:

MOTION: CRYSTAL MAYS SECOND: TAYLOR COLLINS ROLL CALL:

YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, CRYSTAL MAYS,

SUBSTAINED:

NO: NONE

MOTION PASSED

9. Discussion and approval of renewal of Standard Life Insurance plan at no rate change.

MOTION TO APPROVE THE RENEWAL OF STANDARD LIFE INSURANCE PLAN AT NO RATE CHANGE:

MOTION: CATHEY KEIRSEY SECOND: TAYLOR COLLINS ROLL CALL:

YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, CRYSTAL MAYS,

SUBSTAINED:

NO: NONE

MOTION PASSED

10. Discussion and approval of adding Standard Long Term Disability Plan, Group LTD Plan 1, as an employer paid benefit at a rate of \$18.24 per employee per month.

MOTION TO APPROVE OF ADDING STANDARD LONG TERM DISABILITY PLAN, GROUP LTD PLAN 1, AS AN EMPLOYER PAID BENEFIT AT A RATE OF \$18.24 PER EMPLOYEE PER MONTH:

MOTION: CRYSTAL MAYS SECOND: SHELLY SOLIS ROLL CALL:

YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, CRYSTAL MAYS,

SUBSTAINED:

NO: NONE

MOTION PASSED

11. Discussion and approval of adding Emergent Plus (Ground/Air Ambulance) coverage from MASA Medical Transport as an employer paid benefit at a rate of \$14 per employee per month.

MOTION TO APPROVE ADDING EMERGENT PLUS (GROUND/ AIR AMBULANCE) COVERAGE FROM MASA MEDICAL TRANSPORT AS AN EMPLOYER PAID BENEFIT AT A RATE OF \$14 PER EMPLOYEE PER MONTH:

MOTION: TAYLOR COLLINS SECOND: CRYSTAL MAYS ROLL CALL:

YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, CRYSTAL MAYS,

SUBSTAINED:

NO: NONE

MOTION PASSED

12. Discussion and approval of discontinuing coverage with AirMedCare.

MOTION TO APPROVE DISCONTINUING COVERAGE WITH AIRMEDCARE.:

MOTION: CATHEY KEIRSEY SECOND: CRYSTAL MAYS ROLL CALL:

YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, CRYSTAL MAYS,

SUBSTAINED:

NO: NONE

MOTION PASSED

REPORTS:

13. Police Department Report.

REPORT GIVEN BY CHEIF SHANE GUHL

14. Volunteer Fire Department Report.

REPORT GIVEN BY TAYLOR COLLINS

15. Discussion and approval of the December 2023 Clerk/Treasurer's Report.

MOTION TO APPROVE DECEMBER 2023 CLERK/TREASURERS REPORT:

**REGULAR MEETING NOTICE AND AGENDA
TOWN OF BOKCHITO BOARD OF TRUSTEES**

MOTION: CATHEY KEIRSEY SECOND: CRYSTAL MAYS ROLL CALL:
YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, CRYSTAL MAYS,
SUBSTAINED:
NO: NONE
MOTION PASSED

16. Adjournment.

MEETING ADJOURNED BY MAYOR CATHEY KEIRSEY AT 7:10PM.

These minutes were transcribed by Town Clerk/Treasurer Krista White.


Approved this 8TH day of JANUARY 2024 at a regular meeting of the Board of Trustees of the Town of Bokchito, Oklahoma.



Cathey Keirse, Mayor



Taylor Collins, Mayor Pro-tem



Crystal Mays, Trustee

Joyce Solis, Trustee

Jennifer McDonald, Trustee

ATTEST:



Krista White, Clerk/Treasurer



**SPECIAL MEETING NOTICE AND AGENDA
TOWN OF BOKCHITO BOARD OF TRUSTEES**

DATE/TIME: MONDAY JANUARY 22, 2024, AT 7:00PM
LOCATION: BOKCHITO MUNICIPAL BUILDING, 117 E. MAIN ST., BOKCHITO, OK 74726

1. Call meeting to Order.
BY: MAYOR CATHEY KEIRSEY TIME : 7:02 PM
2. Roll call and Declaration of a Quorum being present.
HERE: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, JENNIFER MCDONALD
ABSENT: CRYSTAL MAYS
QUORUM PRESENT

BUSINESS AGENDA:

3. Motion to open public hearing:
Topic: FY-2024 CDBG Grant; Proposed Sewer System Improvements Project.
MOTION TO OPEN PUBLIC HEARING:
MOTION: TAYLOR COLLINS SECOND: JENNIFER MCDONALD ROLL CALL:
YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, JENNIFER MCDONALD
SUBSTAINED:
NO: NONE
MOTION PASSED

4. Motion to close public hearing.
MOTION TO CLOSE PUBLIC HEARING:
MOTION: TAYLOR COLLINS SECOND: SHELLY SOLIS ROLL CALL:
YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, JENNIFER MCDONALD
SUBSTAINED:
NO: NONE
MOTION PASSED

5. Consider/Take Action on Adopting Citizen's Participation Plan for FY-2024 Proposed Sewer System Improvements Project.
MOTION TO APPROVE ADOPTING CITIZEN'S PARTICIPATION PLAN FOR FY-2024 PROPOSED SEWER SYSTEM IMPROVEMENTS PROJECT:
MOTION: CATHEY KEIRSEY SECOND: TAYLOR COLLINS ROLL CALL:
YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, JENNIFER MCDONALD
SUBSTAINED:
NO: NONE
MOTION PASSED

6. Consider/Take Action on Adopting Resolution No. 2024-001, a Resolution to Apply for FY-2024 CDBG Grant.
MOTION TO APPROVE ADOPTING RESOLUTION NO. 2024-001, A RESOLUTION TO APPLY FOR FY-2024 CDBG GRANT:
MOTION: TAYLOR COLLINS SECOND: JENNIFER MCDONALD ROLL CALL:
YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, JENNIFER MCDONALD
SUBSTAINED:
NO: NONE
MOTION PASSED

**SPECIAL MEETING NOTICE AND AGENDA
TOWN OF BOKCHITO BOARD OF TRUSTEES**

7. Consider/Take Action on Resolution No. 2024-002, a Resolution on Leveraged/Matching funds for FY-2024 CDBG proposed Sewer System Improvements Project.

MOTION TO APPROVE RESOLUTION NO. 2024-002, A RESOLUTION ON LEVERAGED/MATCHING FUNDS FOR FY-2024 CDBG PROPOSED SEWER SYSTEM IMPROVEMENTS PROJECT:

**MOTION: SHELLY SOLIS SECOND: TAYLOR COLLINS ROLL CALL:
YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, JENNIFER MCDONALD
SUBSTAINED:
NO: NONE
MOTION PASSED**

8. Consider/Take Action on adopting Residential Anti-Displacement Plan for proposed Sewer System Improvements Project.

MOTION TO APPROVE ADOPTING RESIDENTIAL ANTI-DISPLACEMENT PLAN FOR PROPOSED SEWER SYSTEM IMPROVEMENTS PROJECT:

**MOTION: CATHEY KEIRSEY SECOND: JENNIFER MCDONALD ROLL CALL:
YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, JENNIFER MCDONALD
SUBSTAINED:
NO: NONE
MOTION PASSED**

9. Consider/Take Action to approve and authorize the Mayor to read the Fair Housing Proclamation.

MOTION TO APPROVE AND AUTHORIZE THE MAYOR TO READ THE FAIR HOUSING PROCLAMATION:

**MOTION: SHELLY SOLIS SECOND: JENNIFER MCDONALD ROLL CALL:
YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, JENNIFER MCDONALD
SUBSTAINED:
NO: NONE
MOTION PASSED**

10. Consider/Take Action on Section 3 Resolution and Plan for 2024 CDBG Proposed Sewer System Improvements Project.

MOTION TO APPROVE SECTION 3 RESOLUTION AND PLAN FOR 2024 CDBG PROPOSED SEWER SYSTEM IMPROVEMENTS PROJECT:

**MOTION: CATHEY KEIRSEY SECOND: SHELLY SOLIS ROLL CALL:
YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, JENNIFER MCDONALD
SUBSTAINED:
NO: NONE
MOTION PASSED**

11. Consider/Take Action authorizing the Clerk to advertise for Request for Qualifications for Engineering Services on the proposed CDBG Sewer System Improvements Project, if funded.

MOTION TO APPROVE AUTHORIZING THE CLERK TO ADVERTISE FOR REQUEST FOR QUALIFICATIONS FOR ENGINEERING SERVICES ON THE PROPOSED CDBG SEWER SYSTEM IMPROVEMENTS PROJECT, IF FUNDED:

**MOTION: TAYLOR COLLINS SECOND: SHELLY SOLIS ROLL CALL:
YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, JENNIFER MCDONALD
SUBSTAINED:
NO: NONE
MOTION PASSED**

**SPECIAL MEETING NOTICE AND AGENDA
TOWN OF BOKCHITO BOARD OF TRUSTEES**

12. Consider/Take Action authorizing the Clerk to advertise for Request for Proposals for CDBG Administration Services to prepare grant application and administer the proposed CDBG Sewer System Improvements Project, if funded.

MOTION TO APPROVE authorizing the Clerk to advertise for Request for Proposals for CDBG Administration Services to prepare grant application and administer the proposed CDBG Sewer System Improvements Project, if funded:

MOTION: CATHEEY KIERSEY SECOND: JENNIFER MCDONALD ROLL CALL:

YES: CATHEEY KIERSEY, TAYLOR COLLINS, SHELLY SOLIS, JENNIFER MCDONALD

SUBSTAINED:

NO: NONE

MOTION PASSED

13. Discussion and approval of amending Employee Handbook Section 3.305 – Inclement Weather Leave.

MOTION TO APPROVE AMENDING EMPLOYEE HANDBOOK SECTION 3.305- INCLEMENT WEATHER LEAVE :

MOTION: SHELLY SOLIS SECOND: JENNIFER MCDONALD ROLL CALL:

YES: CATHEEY KIERSEY, TAYLOR COLLINS, SHELLY SOLIS, JENNIFER MCDONALD

SUBSTAINED:

NO: NONE

MOTION PASSED

14. Discussion and approval of amending Employee Handbook Section 5.501 – Benefits.

MOTION TO APPROVE AMENDING EMPLOYEE HANDBOOK SECTION 5.501- BENEFITS:

MOTION: CATHEEY KIERSEY SECOND: SHELLY SOLIS ROLL CALL:

YES: CATHEEY KIERSEY, TAYLOR COLLINS, SHELLY SOLIS, JENNIFER MCDONALD

SUBSTAINED:

NO: NONE

MOTION PASSED

15. Discussion and approval of amending Employee Handbook Section 6.607 – Absenteeism and Tardiness.

MOTION TO APPROVE AMENDING EMPLOYEE HANDBOOK SECTION 6.607- ABSENTEEISM AND TARDINESS.

MOTION: SHELLY SOLIS SECOND: JENNIFER MCDONALD ROLL CALL:

YES: CATHEEY KIERSEY, TAYLOR COLLINS, SHELLY SOLIS, JENNIFER MCDONALD

SUBSTAINED:

NO: NONE


MOTION PASSED

16. Adjournment.

MEETING ADJOURNED BY MAYOR CATHEEY KIERSEY AT 7:33PM.

These minutes were transcribed by Town Clerk/Treasurer Krista White.

Approved this 22ND day of JANUARY 2024 at a regular meeting of the Board of Trustees of the Town of Bokchito, Oklahoma.



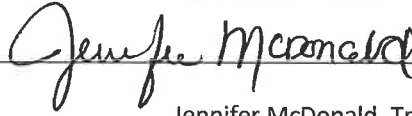
Cathey Keirse, Mayor

**SPECIAL MEETING NOTICE AND AGENDA
TOWN OF BOKCHITO BOARD OF TRUSTEES**



Taylor Collins, Mayor Pro-tem

Joyce Solis, Trustee



Jennifer McDonald, Trustee

Crystal Mays, Trustee

ATTEST:



Krista White, Clerk/Treasurer



**REGULAR MEETING NOTICE AND AGENDA
BOKCHITO PUBLIC UTILITIES AUTHORITY**

DATE/TIME: MONDAY JANUARY 8, 2024, AT 7:00PM

LOCATION: BOKCHITO MUNICIPAL BUILDING, 117 E. MAIN ST., BOKCHITO, OK 74726

1. Call meeting to Order.

BY: MAYOR CATHEY KEIRSEY TIME : 7:11 PM

2. Roll call and Declaration of a Quorum being present.

BY: CLERK KRISTA WHITE

HERE: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, CRYSTAL MAYS,

ABSENT: JENNIFER MCDONALD

QUORUM PRESENT

BUSINESS AGENDA:

3. Discussion and approval of 2024 Consent for Disposal of Septage with Salt Rim, LLC.

MOTION TO APPROVE THE 2024 CONSENT FOR DISPOSAL OF SEPTAGE WITH SALT RIM LLC:

MOTION: CATHEY KEIRSEY SECOND:CRYSTAL MAYS ROLL CALL:

YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELL SOLIS, CRYSTAL MAYS,

SUBSTAINED:

NO: NONE

MOTION PASSED

4. Discussion and approval of December 2023 regular meeting minutes.

MOTION TO APPROVE THE DECEMBER 2023 REGULAR MEETING MINUTES:

MOTION: CATHEY KEIRSEY SECOND: TAYLOR COLLINS ROLL CALL:

YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELL SOLIS, F CRYSTAL MAYS,

SUBSTAINED:

NO: NONE

MOTION PASSED

5. Discussion and approval of all bills and purchase orders as submitted.

MOTION TO APPROVE ALL BILLS AND PURCHASE ORDERS AS SUBMITTED:

MOTION: CATHEY KEIRSEY SECOND: CRYSTAL MAYS ROLL CALL:

YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, CRYSTAL MAYS,

SUBSTAINED:

NO: NONE

MOTION PASSED

6. Discussion and approval of ODOT Tap Grant for Streets and Sidewalks.

MOTION TO APPROVE ODOT TAP GRANT FOR STREETS AND SIDEWALKS:

MOTION: CATHEY KEIRSEY SECOND:SHELLY SOLIS ROLL CALL:

YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, CRYSTAL MAYS,

SUBSTAINED:

NO: NONE

MOTION PASSED

7. Discussion and approval of allowing Jason Stillwell at 9624 SR 22 to receive water from Rural Water #5 and refunding his TAP Fee and Deposit.

MOTION TO APPROVE ODOT TAP GRANT FOR STREETS AND SIDEWALKS:

MOTION: CATHEY KEIRSEY SECOND:SHELLY SOLIS ROLL CALL:

YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, CRYSTAL MAYS,

SUBSTAINED:

**REGULAR MEETING NOTICE AND AGENDA
BOKCHITO PUBLIC UTILITIES AUTHORITY**


**NO: NONE
MOTION PASSED**

REPORTS:

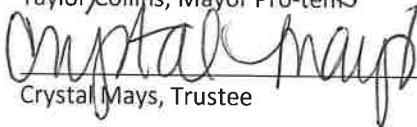
8. Public Utilities Authority Report.
REPORT GIVEN BY PUA DIRECTOR MISTY GASTON
9. Discussion and approval of the December 2023 Clerk/Treasurer's Report.
MOTION TO APPROVE THE DECEMBER 2023 CLERK/REASURERS REPORT:
MOTION: SHELLY SOLIS SECOND: CRYSTAL MAYS ROLL CALL:
YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, CRYSTAL MAYS,
SUBSTAINED:
NO: NONE
MOTION
PASSED
10. Adjournment.
MEETING ADJOURNED BY MAYOR CATHEY KEIRSEY AT 7:18 PM.

These minutes were transcribed by Town Clerk/Treasurer Krista White.

Approved this 8th day of JANUARY 2024 at a regular meeting of the Board of Trustees of the Town of Bokchito, Oklahoma.



Taylor Collins, Mayor Pro-tem



Crystal Mays, Trustee

Cathey Keirse, Mayor

Joyce Solis, Trustee

Jennifer McDonald, Trustee

ATTEST:

Krista White, Clerk/Treasurer

**SPECIAL MEETING NOTICE AND AGENDA
BOKCHITO PUBLIC UTILITIES AUTHORITY**

DATE/TIME: MONDAY JANUARY 22, 2024, AT 7:00PM
LOCATION: BOKCHITO MUNICIPAL BUILDING, 117 E. MAIN ST., BOKCHITO, OK 74726

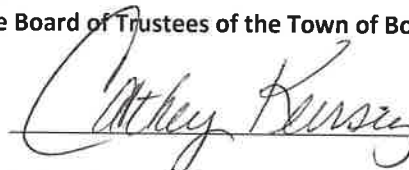
1. Call meeting to Order.
BY: MAYOR CATHEY KEIRSEY TIME : 7:34PM
2. Roll call and Declaration of a Quorum being present.
HERE: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, JENNIFER MCDONALD,
ABSENT: CRYSTAL MAYS
QUORUM PRESENT

BUSINESS AGENDA:

3. Consider/Take Action on Resolution No. PUA2024-001, a Resolution on Leveraged/Matching funds for FY-2024 CDBG proposed Sewer System Improvements Project.
MOTION TO APPROVE RESOLUTION NI.PUA2024-001, A RESOLUTION ON LEVERAGED/ MATCHING FUNDS FOR FY-2024 CDBG POPOSED SEWER SYSTEMIMPROVEMENTS PROJECT:
MOTION: SHELLY SOLIS SECOND:TAYLOR COLLINS ROLL CALL:
YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELL SOLIS, JENNIFER MCDONALD,
SUBSTAINED:
NO: NONE
MOTION PASSED
4. Presentation/Discussion of Water/Sewer Rates. No action to be taken.
NO ACTION TO BE TAKEN
5. Adjournment.
MEETING ADJOURNED BY MAYOR CATHEY KEIRSEY AT 7:51 PM.

These minutes were transcribed by Town Clerk/Treasurer Krista White.

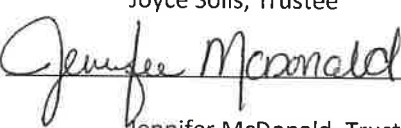
Approved this 22nd day of JANUARY 2024 at a regular meeting of the Board of Trustees of the Town of Bokchito, Oklahoma.



Cathey Keirse, Mayor



Taylor Collins, Mayor Pro-tem

Joyce Solis, Trustee


Jennifer McDonald, Trustee

Crystal Mays, Trustee

ATTEST:


Krista White, Clerk/Treasurer

