

**REGULAR MEETING NOTICE AND AGENDA
BOKCHITO PUBLIC UTILITIES AUTHORITY**

DATE/TIME: MONDAY DECEMBER 11, 2023, AT 7:00PM

LOCATION: BOKCHITO MUNICIPAL BUILDING, 117 E. MAIN ST., BOKCHITO, OK 74726

1. Call meeting to Order.

BY: MAYOR CATHEY KEIRSEY TIME : 7:38 PM

2. Roll call and Declaration of a Quorum being present.

BY: CLERK KRISTA WHITE

HERE: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, CRYSTAL MAYS, JENNIFER MCDONALD

ABSENT:

QUORUM PRESENT

BUSINESS AGENDA:

3. Discussion and approval of November 2023 regular meeting minutes.

MOTION TO APPROVE THE NOVEMBER 2023 REGULAR MEETING MINUTES:

MOTION: CATHEY KEIRSEY SECOND: TAYLOR COLLINS ROLL CALL:

YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, F CRYSTAL MAYS, JENNIFER MCDONALD

SUBSTAINED:

NO: NONE

MOTION PASSED

4. Discussion and approval of all bills and purchase orders as submitted.

MOTION TO APPROVE ALL BILLS AND PURCHASE ORDERS AS SUBMITTED:

MOTION: CATHEY KEIRSEY SECOND: CRYSTAL MAYS ROLL CALL:

YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, CRYSTAL MAYS, JENNIFER MCDONALD

SUBSTAINED:

NO: NONE

MOTION PASSED

5. Discuss and take action on Wastewater Consent Order from DEQ.

MOTION TO TAKE ACTION ON WASTEWATER CONSENT ORDER FROM DEQ:

MOTION: CATHEY KEIRSEY SECOND: JENNIFER MCDONALD ROLL CALL:

YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, CRYSTAL MAYS, JENNIFER MCDONALD

SUBSTAINED:

NO: NONE

MOTION PASSED

6. Discussion and approval of Customer Service Agreement with UniFirst.

MOTION TO APPROVE CUSTOMER SERVICE AGREEMENT WITH UNIFIRST:

MOTION: SHELLY SOLIS SECOND: TAYLOR COLLINS ROLL CALL:

YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, CRYSTAL MAYS, JENNIFER MCDONALD

SUBSTAINED:

NO: NONE

MOTION

PASSED

7. Discussion and approval of purchasing material from Core & Main totaling \$1,417.60

MOTION TO APPROVE THE PURCHASING MATERIAL FROM CORE AND MAIN TOTALING 1417.60:

MOTION: CATHEY KEIRSEY SECOND: JENNIFER MCDONALD ROLL CALL:

YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, CRYSTAL MAYS, JENNIFER MCDONALD

SUBSTAINED:

NO: NONE

MOTION

PASSED

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8. Discussion and approval of hiring Hunter Super Tech to do electrical work in the Water Well Building totaling \$3,592.00.

MOTION TO APPROVE THE HIRING HUNTER SUPER TECH TO DO ELECTRICAL WORK IN THE WATER WELL BUILDING

MOTION: CATHEY KIERSEY SECOND: CRYSTAL MAYS ROLL CALL:

YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, CRYSTAL MAYS, JENNIFER MCDONALD

SUBSTAINED:

NO: NONE

MOTION

PASSED

SHELLY SOLIS LEFT AT 7:57PM

9. Discussion and approval of purchasing pump from Hawkins, Inc. totaling \$3,145.23.

MOTION TO APPROVE THE PURCHASING PUMP FROM HAWKINS INC TOTALLING \$3145.23:

MOTION: TAYLOR COLLINS SECOND: JENNIFER MCDONALD ROLL CALL:

YES: CATHEY KEIRSEY, TAYLOR COLLINS, CRYSTAL MAYS, JENNIFER MCDONALD

SUBSTAINED:

NO: NONE

MOTION

PASSED

10. Discussion and approval of purchasing 12 50lb bags of Copper Sulphate from Hawkins, Inc. totaling \$1,914.00.

MOTION TO APPROVE THE PURCHASING OF 12 50LB BAGS OF COPPER SULPHATE FROM HAWKINS TOTALLING \$1914.00:

MOTION: CATHEY KIERSEY SECOND: TAYLOR COLLINS ROLL CALL:

YES: CATHEY KEIRSEY, TAYLOR COLLINS, CRYSTAL MAYS, JENNIFER MCDONALD

SUBSTAINED:

NO: NONE

MOTION

PASSED

11. Discussion and approval of Annual Notice of Holidays Observed for Calendar Year 2024.

MOTION TO APPROVE THE ANNUAL NOTICE OF HOLIDAYS OBSERVED FOR CALENDER YEAR 2024:

MOTION: CRYSTAL MAYS SECOND: JENNIFER MCDONALD ROLL CALL:

YES: CATHEY KEIRSEY, TAYLOR COLLINS, CRYSTAL MAYS, JENNIFER MCDONALD

SUBSTAINED:

NO: NONE

MOTION

PASSED

Resolutions:

12. Discussion and approval of Resolution No. 2023-005, Notice of Regularly Scheduled Meetings for Calendar Year 2024.

MOTION TO APPROVE THE RESOLUTION NO 2023-05, NOTTICE OF REGULARLY SCHEDULED MEETINGS OR CALENDER YEAR 2024:

MOTION: CRYSTAL MAYS SECOND: JENNIFER MCDONALD ROLL CALL:

YES: CATHEY KEIRSEY, TAYLOR COLLINS, CRYSTAL MAYS, JENNIFER MCDONALD

SUBSTAINED:

NO: NONE

MOTION

PASSED


**REGULAR MEETING NOTICE AND AGENDA
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REPORTS:

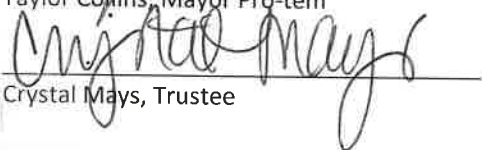
- 13. Public Utilities Authority Report.
REPORT GIVEN BY PUA DIRECTOR MISTY GASTON
- 14. Discussion and approval of the November 2023 Clerk/Treasurer's Report.
MOTION TO APPROVE THE NOVEMBR 2023 CLERK/REASURERS REPORT:
MOTION: CRYSTAL MAYS SECOND: JENNIFER MCDONALD ROLL CALL:
YES: CATHEY KEIRSEY, TAYLOR COLLINS, CRYSTAL MAYS, JENNIFER MCDONALD
SUBSTAINED:
NO: NONE
MOTION
PASSED
- 15. Adjournment.
MEETING ADJOURNED BY MAYOR CATHEY KEIRSEY AT 8:10 PM.

These minutes were transcribed by Town Clerk/Treasurer Krista White.

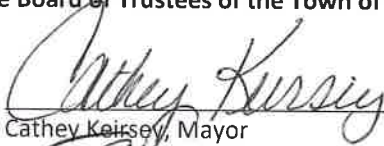
Approved this 11th day of DECEMBER 2023 at a regular meeting of the Board of Trustees of the Town of Bokchito, Oklahoma.



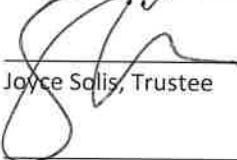
Taylor Collins, Mayor Pro-tem




Crystal Mays, Trustee



Cathey Keirse, Mayor



Joyce Solis, Trustee



Jennifer McDonald, Trustee

ATTEST:

Krista White, Clerk/Treasurer

**REGULAR MEETING NOTICE AND AGENDA
TOWN OF BOKCHITO BOARD OF TRUSTEES**

DATE/TIME: MONDAY DECEMBER 11, 2023, AT 7:00PM
LOCATIØN: BOKCHITO MUNICIPAL BUILDING, 117 E. MAIN ST., BOKCHITO, OK 74726

1. Call meeting to Order.
BY: TAYLOR COLLINS TIME : 7:00 PM
2. Roll call and Declaration of a Quorum being present.
BY: CLERK KRISTA WHITE
HERE: TAYLOR COLLINS,SHELLY SOLIS, CRYSTAL MAYS, JENNIFER MCDONALD
ABSENT: CATHEY KEIRSEY
QUORUM PRESENT
3. Pledge of Allegiance.
LEAD BY: TAYLOR COLLINS

BUSINESS AGENDA:

4. Discussion and approval of the November 2023 regular meeting minutes.
MOTION TO APPROVE THE NOVEMBER 2023 REGULAR MEETING MINUTES:
MOTION: TAYLOR COLLINS SECOND: CRYSTAL MAYS ROLL CALL:
YES: TAYLOR COLLINS, CRYSTAL MAYS, JENNIFER MCDONALD
SUBSTAINED: SHELLY SOLIS
NO: NONE
MOTION PASSED
 5. Discussion and approval of all bills and purchase orders as submitted.
MOTION TO APPROVE ALL BILLS AND PURCHASE ORDERS AS SUBMITTED:
MOTION: SHELLY SOLIS SECOND: JENNIFER MCDONALD ROLL CALL:
YES: TAYLOR COLLINS, SHELLY SOLIS, CRYSTAL MAYS, JENNIFER MCDONALD
SUBSTAINED:
NO: NONE
MOTION PASSED
 6. Discussion and approval of Annual Employee Christmas Dinner.
MOTION TO APPROVE THE ANNUAL EMPLOYEE CHRISTMAS DINNER:
MOTION: TAYLOR COLLINS SECOND: SHELLY SOLIS ROLL CALL:
YES: TAYLOR COLLINS, SHELLY SOLIS, CRYSTAL MAYS, JENNIFER MCDONALD
SUBSTAINED:
NO: NONE
MOTION PASSED
 7. Discussion and approval of Annual Notice of Holidays Observed for Calendar Year 2024.
MOTION TO APPROVE ANNUAL NOTICE OF HOLIDAYS OBSERVED FOR CALENDER YEAR 2024:
MOTION: SHELLY SOLIS SECOND: CRYSTAL MAYS ROLL CALL:
YES: TAYLOR COLLINS, SHELLY SOLIS, CRYSTAL MAYS, JENNIFER MCDONALD
SUBSTAINED:
NO: NONE
MOTION PASSED
- Resolutions:**
8. Discussion and approval of Resolution No. 2023-004, Notice of Regularly Scheduled Meetings for Calendar Year 2024.
MOTION TO APPROVE OF RESOLUTION NO. 2023-2024, NOTICE OF REGULARLY SCHEDULED MEETINGS FOR THE CALENDER YEAR 2024:
MOTION: TAYLOR COLLINS SECOND: SHELLY SOLIS ROLL CALL:
YES: TAYLOR COLLINS, SHELLY SOLIS, CRYSTAL MAYS, JENNIFER MCDONALD
SUBSTAINED:

**REGULAR MEETING NOTICE AND AGENDA
TOWN OF BOKCHITO BOARD OF TRUSTEES**


**NO: NONE
MOTION PASSED**

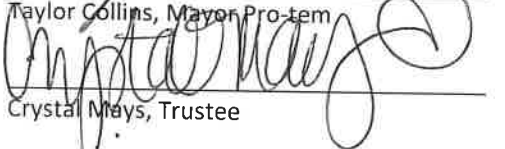
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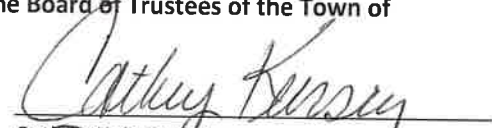
9. Police Department Report.
REPORT GIVEN BY CHIEF SHANE GUHL
10. Volunteer Fire Department Report.
**REPORT GIVEN BY TAYLOR COLLINS
CATHEY KIERSEY ARRIVED AT 7:11 PM**
11. Discussion and approval of the November 2023 Clerk/Treasurer's Report.
**MOTION TO APPROVE THE NOVEMBER 2023 CLERK/TREASURERS REPORT:
MOTION: SHELLY SOLIS SECOND: JENNIFR MCDONALD
ROLL CALL: YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, CRYSTAL MAYS, JENNIFER MCDONALD
SUBSTAINED:
NO: NONE
MOTION PASSED**
12. Adjournment.
MEETING ADJOURNED BY MAYOR CATHEY KEIRSEY AT 7:37PM.

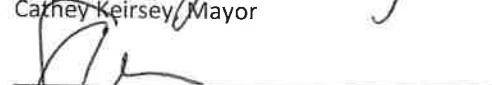
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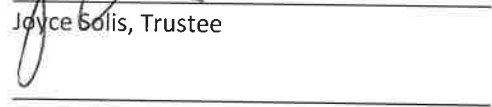
Approved this 11th day of DECEMBER 2023 at a regular meeting of the Board of Trustees of the Town of Bokchito, Oklahoma.


Taylor Collins, Mayor Pro-tem


Crystal Mays, Trustee


Cathey Keirse, Mayor


Joyce Solis, Trustee


Jennifer McDonald, Trustee

ATTEST:

Krista White, Clerk/Treasurer