

**REGULAR MEETING NOTICE AND AGENDA  
BOKCHITO PUBLIC UTILITIES AUTHORITY**

**DATE/TIME:** MONDAY OCTOBER 9, 2023, AT 7:00PM

**LOCATION:** BOKCHITO MUNICIPAL BUILDING, 117 E. MAIN ST., BOKCHITO, OK 74726

1. Call meeting to Order. *.7.3 & ch*  
BY: MAYOR CATHEY KEIRSEY TIME: ~~7~~:00PM
2. Roll call and Declaration of a Quorum being present.  
BY: CLERK KRISTA WHITE  
HERE: CATHEY KEIRSEY, TAYLOR COLLINS, JOYCE SOLIS, JENNIFER MCDONALD  
ABSENT: CRYSTAL MAYS  
QUORUM PRESENT

**BUSINESS AGENDA:**

3. Discussion and approval of September 2023 regular meeting minutes.  
MOTION TO APPROVE THE SEPTEMBER 2023 REGULAR MEETING MINUTES:  
MOTION: CATHEY KEIRSEY SECOND: TAYLOR COLLINS ROLL CALL:  
YES: CATHEY KEIRSEY, TAYLOR COLLINS,  
SUBSTAINED: SHELLY SOLIS, JENNIFER MCDONALD  
NO: NONE  
MOTION PASSED
4. Discussion and approval of all bills and purchase orders as submitted.  
MOTION TO APPROVE THE ALL BILLS AND PURCHASE ORDERS AS SUBMITTED:  
MOTION: CATHEY KEIRSEY SECOND: SHELLY SOLIS ROLL CALL:  
YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, JENNIFER MCDONALD  
SUBSTAINED:  
NO: NONE  
MOTION PASSED
5. Discussion and approval of 2023 Employee Christmas Bonuses.  
MOTION TO APPROVE 2023 EMPLOYEE CHRISTMAS BONUSES:  
MOTION: SHELLY SOLIS SECOND: JENNIFER MCDONALD ROLL CALL:  
YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, JENNIFER MCDONALD  
SUBSTAINED:  
NO: NONE  
MOTION PASSED
6. Discussion and approval of Invoice from Bokchito Sanitation dated 08/23/2023 in the amount of \$48,000.00.  
TAKE NO ACTION
7. Discussion and approval of Invoice to Metropolitan Compounds for \$1,480.65..  
MOTION TO APPROVE THE INVOICE TO METROPOLITAN COMPOUNDS :  
MOTION: TAYLOR COLLINS SECOND: JENNIFER MCDONALD ROLL CALL:  
YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, JENNIFER MCDONALD  
SUBSTAINED:  
NO: NONE  
MOTION PASSED
8. Discussion and approval of Invoice to Collaborative Generators for \$855.00.  
MOTION TO APPROVE THE INVOICE TO COLLABORATIVE GENERATORS :  
MOTION: TAYLOR COLLINS SECOND: JENNIFER MCDONALD ROLL CALL:  
YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, JENNIFER MCDONALD  
SUBSTAINED:  
NO: NONE  
MOTION PASSED

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9. Discussion and approval of Quote from Hunter Super Techs for \$694.00.  
**MOTION TO APPROVE THE QUOTE FROM HUNTER SUPER TECHS:**  
**MOTION: CATHEY KEIRSEY SECOND: SHELLY SOLIS ROLL CALL:**  
**YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, JENNIFER MCDONALD**  
**SUBSTAINED:**  
**NO: NONE**  
**MOTION PASSED**
10. Discussion and approval of Quote from Clifford Power for \$3,202.14.  
**MOTION TO APPROVE THE QUOTE FROM CLIFFORD POWER:**  
**MOTION: CATHEY KEIRSEY SECOND: JENNIFER MCDONALD ROLL CALL:**  
**YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, JENNIFER MCDONALD**  
**SUBSTAINED:**  
**NO: NONE**  
**MOTION PASSED**
11. Discussion and approval of Road Bore and Water Tap at 9624 State Road 22.  
**MOTION TO APPROVE THE ROAD BORE AND WATER TAP AT 9624 STATE RD 22:**  
**MOTION: CATHEY KEIRSEY SECOND: SHELLY SOLIS ROLL CALL:**  
**YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, JENNIFER MCDONALD**  
**SUBSTAINED:**  
**NO: NONE**  
**MOTION PASSED**
12. Discussion and approval of increasing Emergency Water Fund deposit to \$2,500.00 from Repair and Maintenance Account.  
**MOTION TO APPROVE INCREASING EMERGENCY WATER FUND DEPOSIT TO \$2500 FROM REAPIR AND MAINTENANCE ACCOUNT:**  
**MOTION: SHELLY SOLIS SECOND: JENNIFER MCDONALD ROLL CALL:**  
**YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, JENNIFER MCDONALD**  
**SUBSTAINED:**  
**NO: NONE**  
**MOTION PASSED**
13. Discussion and approval of increasing Emergency Water Fund deposit from \$250.00 monthly to \$400.00 monthly from current water bills.  
**MOTION TO APPROVE THE INCREASING EMERGENCY WATER FUND DEPOSIT FROM \$250 MONTHLY TO 400 MONTYHLY :**  
**MOTION: CATHEY KEIRSEY SECOND: JENNIFER MCDONALD ROLL CALL:**  
**YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, JENNIFER MCDONALD**  
**SUBSTAINED:**  
**NO: NONE**  
**MOTION PASSED**

**REPORTS:**

14. Public Utilities Authority Report.  
**REPORT GIVEN BY PUA DIRECTOR MISTY GASTON.**
15. Discussion and approval of the September 2023 Clerk/Treasurer's Report.  
TABLED
16. Adjournment.  
**MEETING ADJOURNED BY MAYOR CATHEY KEIRSEY AT 8:03PM.**

These minutes were transcribed by Town Clerk/Treasurer Krista White.

**REGULAR MEETING NOTICE AND AGENDA  
BOKCHITO PUBLIC UTILITIES AUTHORITY**

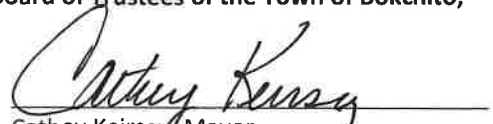
Approved this 9<sup>th</sup> day of OCTOBER 2023 at a regular meeting of the Board of Trustees of the Town of Bokchito, Oklahoma.

  
Taylor Collins, Mayor Pro-tem


Crystal Mays, Trustee

ATTEST:

Krista White, Clerk/Treasurer

  
Cathey Keirse, Mayor

Joyce Solis, Trustee

  
Jennifer McDonald, Trustee

**REGULAR MEETING NOTICE AND AGENDA  
TOWN OF BOKCHITO BOARD OF TRUSTEES**

**DATE/TIME: MONDAY OCTOBER 9, 2023, AT 7:00PM**

**LOCATION: BOKCHITO MUNICIPAL BUILDING, 117 E. MAIN ST., BOKCHITO, OK 74726**

1. Call meeting to Order.

**BY: MAYOR CATHEY KEIRSEY TIME: 7:00PM**

2. Roll call and Declaration of a Quorum being present.

**BY: CLERK KRISTA WHITE**

**HERE: CATHEY KEIRSEY, TAYLOR COLLINS, JOYCE SOLIS, JENNIFER MCDONALD**

**ABSENT: CRYSTAL MAYS**

**QUORUM PRESENT**

3. Pledge of Allegiance.

**LEAD BY: MAYOR CATHEY KEIRSEY**

4. Amanda Bazor with The Bramlett Agency to address the Board.

**PRESENTATIONS:**

5. Recognition and award of Employee of the Year.

**EMPLOYEE OF THE YEAR WAS WON BY MISTY GASTON.**

6. Recognition and award of Police Officer of the Year.

**POLICE OFFICER OF THE YEAR WAS GIVEN TO MONTREAL LINZY.**

7. Recognition and award of Employee Years of Service.

**5 YEARS OF SERVICE WAS AWARDED TO MISTY GASTON**

**BUSINESS AGENDA:**

8. Discussion and approval of the September 2023 regular meeting minutes.

**MOTION TO APPROVE THE SEPTEMBER 2023 REGULAR MEETING MINUTES:**

**MOTION: CATHEY KEIRSEY SECOND: TAYLOR COLLINS ROLL CALL:**

**YES: CATHEY KEIRSEY, TAYLOR COLLINS,**

**SUBSTAINED: SHELLY SOLIS, JENNIFER MCDONALD**

**NO: NONE**

**MOTION PASSED**

9. Discussion and approval of all bills and purchase orders as submitted.

**MOTION TO APPROVE THE ALL BILLS AND PURCHASE ORDERS AS SUBMITTED:**

**MOTION: CATHEY KEIRSEY SECOND: JENNIFER MCDONALD ROLL CALL:**

**YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, JENNIFER MCDONALD**

**SUBSTAINED:**

**NO: NONE**

**MOTION PASSED**

10. Discussion and approval of contracting with The Bramlett Agency to handle Employee Benefits.

**MOTION TO APPROVE CONTRACTING WITH THE BRAMLETT AGENCY :**

**MOTION: SHELLY SOLIS SECOND: JENNIFER MCDONALD ROLL CALL:**

**YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, JENNIFER MCDONALD**

**SUBSTAINED:**

**NO: NONE**

**MOTION PASSED**

11. Discussion and approval of Krista White attending the Basic Code Enforcement Class in Oklahoma City, OK on November 1<sup>st</sup> through 3<sup>rd</sup> 2023.

**MOTION TO APPROVE KRISTA WHITE ATTENDING THE BASIC CODE ENFORCEMENT CLASS:**

**MOTION: SHELLY SOLIS SECOND: JENNIFER MCDONALD ROLL CALL:**

**YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, JENNIFER MCDONALD**

**SUBSTAINED:**

**REGULAR MEETING NOTICE AND AGENDA  
TOWN OF BOKCHITO BOARD OF TRUSTEES**

**NO: NONE  
MOTION PASSED**

12. Discussion and approval of Krista White attending Municipal Clerk's & Treasurers Certification in Tulsa, OK on November 9, 2023.

**MOTION TO APPROVE KRISTA WHITE ATTENDING MUNICIPAL CLERKS AND TREASURERS CERTIFICATION :**  
**MOTION: CATHEY KEIRSEY    SECOND: TAYLOR COLLINS    ROLL CALL:**  
**YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, JENNIFER MCDONALD**  
**SUBSTAINED:**  
**NO: NONE**  
**MOTION PASSED**

13. Discussion and approval of Bokchito Police Department Sponsoring Culpepper & Merriweather Circus on March 21, 2024.

**MOTION TO APPROVE KRISTA WHITE ATTENDING MUNICIPAL CLERKS AND TREASURERS CERTIFICATION :**  
**MOTION: CATHEY KEIRSEY    SECOND: JENNIFER MCDONALD    ROLL CALL:**  
**YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, JENNIFER MCDONALD**  
**SUBSTAINED:**  
**NO: NONE**  
**MOTION PASSED**

14. Discussion and approval of OMAG General Liability/Auto Insurance Renewal.

**MOTION TO APPROVE OMAG GENERAL LIABILITY/AUTO INSURANCE RENEWAL :**  
**MOTION: CATHEY KEIRSEY    SECOND: TAYLOR COLLINS    ROLL CALL:**  
**YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, JENNIFER MCDONALD**  
**SUBSTAINED:**  
**NO: NONE**  
**MOTION PASSED**

15. Discussion and approval of 2023 Employee Christmas Bonuses.

**MOTION TO APPROVE CHRISTMAS 2023 EMPLOYEE BONUSES:**  
**MOTION: SHELLY SOLIS    SECOND: JENNIFER MCDONALD    ROLL CALL:**  
**YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, JENNIFER MCDONALD**  
**SUBSTAINED:**  
**NO: NONE**  
**MOTION PASSED**

16. Discussion and approval of Volunteer Firefighters Christmas Bonuses.

**TABLED**

17. Discussion and approval of amending Section 503 – Holidays in the Town of Bokchito Employee Handbook.

**MOTION TO APPROVE AMENDING SECTION 503 -HOLIDAYS IN THE TOWN OF BOKCHITO EMPLOYEE HANDBOOK:**  
**MOTION: SHELLY SOLIS    SECOND: TAYLOR COLLINS    ROLL CALL:**  
**YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, JENNIFER MCDONALD**  
**SUBSTAINED:**  
**NO: NONE**  
**MOTION PASSED**

18. Discussion and approval of Towing Agreement between the Town of Bokchito and Yo Momma Towing for January 1, 2024 through June 30, 2024.

**MOTION TO APPROVE TOWING AGREEMENT BETWEEN THE TOWN OF BOKCHITO AND YO MOMMA :**  
**MOTION: CATHEY KEIRSEY    SECOND: SHELLY SOLIS    ROLL CALL:**  
**YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, JENNIFER MCDONALD**

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**SUBSTAINED:  
NO: NONE  
MOTION PASSED**

19. Discussion and approval of purchasing PMI Evidence and Asset Tracker Standard.

**MOTION TO APPROVE OF PURCHASING PMI EVIDENCE AND ASSEST TRACKER :**  
**MOTION: SHELLY SOLIS      SECOND: JENNIFER MCDONALD      ROLL CALL:**  
**YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, JENNIFER MCDONALD**  
**SUBSTAINED:**  
**NO: NONE**  
**MOTION PASSED**

20. Discussion and approval of increasing Police Department Subsidy \$1,000.00.

**MOTION TO APPROVE OF INCREASING POLICE DEPARTMENT SUBSIDY :**  
**MOTION: CATHEY KEIRSEY      SECOND: SHELLY SOLIS      ROLL CALL:**  
**YES: CATHEY KEIRSEY, TAYLOR COLLINS, SHELLY SOLIS, JENNIFER MCDONALD**  
**SUBSTAINED:**  
**NO: NONE**  
**MOTION PASSED**

**REPORTS:**

21. Police Department Report.  
**REPORT GIVEN BY CHIEF ERIC SHANE GUHL**
22. Volunteer Fire Department Report.  
**REPORT GIVEN BY TAYLOR COLLINS**
23. Discussion and approval of the August 2023 Clerk/Treasurer's Report.  
**TABLED**
24. Adjournment.  
**MEETING ADJOURNED BY MAYOR CATHEY KEIRSEY AT 7:37PM.**

These minutes were transcribed by Town Clerk/Treasurer Krista White.

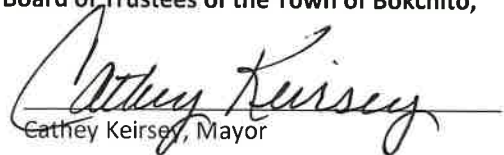
**Approved this 9<sup>th</sup> day of OCTOBER 2023 at a regular meeting of the Board of Trustees of the Town of Bokchito, Oklahoma.**

  
Taylor Collins, Mayor Pro-tem

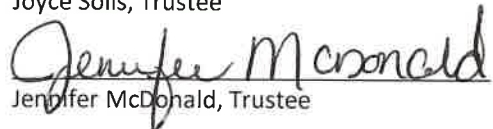
\_\_\_\_\_  
Crystal Mays, Trustee

ATTEST:

\_\_\_\_\_  
Krista White, Clerk/Treasurer

  
Cathey Keirse, Mayor

\_\_\_\_\_  
Joyce Solis, Trustee

  
Jennifer McDonald, Trustee

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