

REGULAR MEETING NOTICE AND AGENDA
TOWN OF BOKCHITO BOARD OF TRUSTEES

DATE/TIME: MONDAY March 13, 2023, AT 7:00PM

LOCATION: BOKCHITO MUNICIPAL BUILDING, 117 E. MAIN ST., BOKCHITO, OK 74726

1. Call meeting to Order. **Meeting Called to Order by Mayor Cathey Keirse**y at 7:00 p.m
2. Roll call and Declaration of a Quorum being present. **Roll Called by Trustee Crystal Mays. Taylor Collins – Present; Shelly Solis – Present; Cathey Keirse**y – Present; **Crystal Mays –Present; Jennifer McDonald – Not Present. Quorum Present.**
3. Pledge of Allegiance. Pledge of Allegiance led by Mayor Cathey Keirsey.
4. Public Comments. Norman nelson had the floor.
5. Tammy Lewis to address the Board regarding AirMedCare Network. \$75 a year, if we have 3 or more people. Offer 1,3 or 5 year plans.

BUSINESS AGENDA:

6. Discussion and approval of adding AirMedCare as an employer paid employee benefit. **Motion to approve made by Taylor Collins, Seconded by Cathey Keirse**y. **Vote: Taylor Collins – Yes; Shelly Solis – Yes; Cathey Keirse**y – Yes, **Crystal Mays- Yes. (Motion Passed)**
7. Discussion and approval of renewal for CompSource Mutual Worked s Compensation Policy for 04/01/2023 - 04/01/2024. **Motion to approve made by Cathey Keirse**y, **Seconded by Taylor Collins. Vote: Taylor Collins – Yes; Shelly Solis – Yes; Cathey Keirse**y – Yes, **Crystal Mays- Yes. (Motion Passed)**
8. Discussion and approval of Proposal for AT&T FirstNet Wireless Services. **Motion to approve made by Shelly Solis, Seconded by Crystal Mays. Vote: Taylor Collins – Yes; Shelly Solis – Yes; Cathey Keirse**y – Yes, **Crystal Mays- Yes. (Motion Passed)**
9. Discussion and approval of declaring the following Police Department Property to be surplus and obsolete and disposed of by Trade In to Freedom Dodge: 2018 Ford Police Interceptor Sedan (VIN# IFAHP2MK7JG137182). **Motion to approve made by Cathey Keirse**y, **Seconded by Shelly Solis. Vote: Taylor Collins – Yes; Shelly Solis – Yes; Cathey Keirse**y – Yes, **Crystal Mays- Yes. (Motion Passed)**
10. Discussion and approval of purchasing a 2023 Dodge Durango Pursuit Vehicle from Freedom Dodge for base price of \$38,702.00 for the Bokchito Police Department. **Motion to approve made by Cathey Keirse**y, **Seconded by Taylor Collins. Vote: Taylor Collins – Yes; Shelly Solis – Yes; Cathey Keirse**y – Yes, **Crystal Mays- Yes. (Motion Passed)**
11. Discussion and approval of engagement letter with Balancing + Act for QuickBooks migration to online, training employees for online and QuickBooks clean up prior to migrating online. **Motion to approve made by Shelly Solis, Seconded by Taylor Collins. Vote: Taylor Collins – Yes; Shelly Solis – Yes; Cathey Keirse**y – Yes, **Crystal Mays- Yes. (Motion Passed)**
12. Discussion and approval of OMAG Property Appraisal Report. **Motion to approve made by Cathey Keirse**y, **Seconded by Shelly Solis. Vote: Taylor Collins – Yes; Shelly Solis – Yes; Cathey Keirse**y – Yes, **Crystal Mays- Yes. (Motion Passed)**
13. Discussion and approval of the February 2023 regular meeting minutes. **Motion to approve made by Cathey Keirse**y, **Seconded by Crystal Mays. Vote: Taylor Collins – Yes; Shelly Solis – Yes; Cathey Keirse**y – Yes, **Crystal Mays- Yes. (Motion Passed)**

14. Discussion and approval of all bills and purchase orders as submitted. **Motion to approve made by Cathey Keirse, Seconded by Shelly Solis. Vote: Taylor Collins – Yes; Shelly Solis – Yes; Cathey Keirse – Yes, Crystal Mays- Yes. (Motion Passed)**
15. Discussion and approval of Police Department February 2023 Purchases. **Motion to approve made by Cathey Keirse, Seconded by Shelly Solis. Vote: Taylor Collins – Yes; Shelly Solis – Yes; Cathey Keirse – Yes, Crystal Mays- Yes. (Motion Passed)**
16. Discussion and approval of Police Department Purchase Requisition Requests. **Motion to approve made by Cathey Keirse, Seconded by Taylor Collins. Vote: Taylor Collins – Yes; Shelly Solis – Yes; Cathey Keirse – Yes, Crystal Mays- Yes. (Motion Passed)**

EXECUTIVE SESSIONS:

17. Approval to enter an executive session as authorized by Title 25 O.S. Section 307 (B) (1) for the purpose of discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee: A. 2023-2024 Salaries for Town Employees.
 - a. Appointment of Part Time City Manager **Motion to approve made by Cathey Keirse, Seconded by Taylor Collins. Vote: Taylor Collins – Yes; Shelly Solis – Yes; Cathey Keirse – Yes, Crystal Mays- Yes. (Motion Passed)**
18. Approval to end the executive session and reconvene in Open Session the Regular Meeting of the Board of Trustees. **Motion to approve made by Cathey Keirse, Seconded by Shelly Solis. Vote: Taylor Collins – Yes; Shelly Solis – Yes; Cathey Keirse – Yes, Crystal Mays- Yes. (Motion Passed)**
19. Discussion and approval of items discussed in executive session:
 - b. A. 2023-2024 Salaries for Town Employees. B. Appointment of Part Time City Manager **Motion to approve made by Cathey Keirse, Seconded by Taylor Collins. Vote: Taylor Collins – Yes; Shelly Solis – Yes; Cathey Keirse – Yes, Crystal Mays- Yes. (Motion Passed)**

REPORTS:

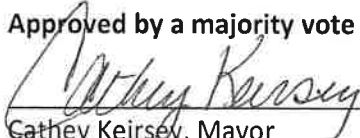
20. Police Department Report. Report Given by Police Chief Eric Shane Guhl
21. Volunteer Fire Department Report. Report given by TC Collins
22. Discussion and approval of the February 2023 Clerk/Treasurer's Report. Tabled
23. Adjournment. Meeting Adjourned by Mayor Cathey Keirse at 8:51 p.m.

Meeting minutes were transcribed by Hayleh Lowrey, Town Clerk/Treasurer.

Approved by a majority vote of the Town of Bokchito Board of Trustees this 13th day of February, 2023.

Meeting minutes were transcribed by Hayleh Lowrey, Town Clerk/Treasurer.

Approved by a majority vote of the Town of Bokchito Board of Trustees this 10th day of April, 2023.

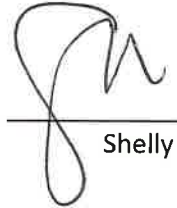


Cathey Keirse, Mayor



Taylor Collins, Mayor Pro Tem

Crystal Mays, Trustee



Shelly Thompson, Trustee

Jennifer McDonald, Trustee

ATTEST:



Hayleh Lowrey, Clerk/Treasurer

REGULAR MEETING NOTICE AND AGENDA
BOKCHITO PUBLIC UTILITY AUTHORITY

DATE/TIME: MONDAY MARCH 13TH, 2023 AT 7:00PM
LOCATION: BOKCHITO MUNICIPAL BUILDING, 117 E. MAIN ST., BOKCHITO, OK 74726
CALLED BY: MAYOR CATHEY KEIRSEY

1. Call meeting to Order. **Meeting Called to Order by Mayor Cathey Keirse**y at 8:52 p.m
2. Roll call and Declaration of a Quorum being present. **Roll Called by Trustee Crystal Mays. Taylor Collins – Present; Shelly Solis – Present; Cathey Keirse**y – Present; Crystal Mays – Present; Jennifer McDonald – Not Present. Quorum Present.
3. Public Comments. N/A

BUSINESS AGENDA:

4. Discussion and approval of February 2023 regular meeting minutes. **Motion to approve made by Cathey Keirse**y, **Seconded by Crystal Mays. Vote: Taylor Collins – Yes; Shelly Solis – Abstain; Cathey Keirse**y – Yes; Crystal Mays– Yes. (Motion Passed)
5. Discussion and approval of February 23, 2023, special meeting minutes. **Motion to approve made by Cathey Keirse**y with Corrections, **Seconded by Taylor Collins. Vote: Taylor Collins – Yes; Shelly Solis – Yes; Cathey Keirse**y – Yes Crystal Mays– Abstain. (Motion Passed)
6. Discussion and approval of all bills and purchase orders as submitted. **Motion to approve made by Cathey Keirse**y, **Seconded by Crystal Mays. Vote: Taylor Collins – Yes; Shelly Solis – Yes; Cathey Keirse**y – Yes; Crystal Mays– Yes. (Motion Passed)
7. Discussion and approval of PUA Purchase Request. **Motion to approve made by Cathey Keirse**y, **Seconded by Taylor Collins. Vote: Taylor Collins – Yes; Shelly Solis – Yes; Cathey Keirse**y – Yes; Crystal Mays– Yes. (Motion Passed)
8. Discussion and approval of Registration for 2023 Great American Cleanup for April 15, 2023. **Motion to approve made by Cathey Keirse**y, **Seconded by Taylor Collins. Vote: Taylor Collins – Yes; Shelly Solis – Yes; Cathey Keirse**y – Yes; Crystal Mays– Yes. (Motion Passed)
9. Discussion and approval of renting a roll off dumpster from Hoffman Sanitation for April 15, 2023. **Motion to approve made by Taylor Collins, Seconded by Cathey Keirse**y. **Vote: Taylor Collins – Yes; Shelly Solis – Yes; Cathey Keirse**y – Yes; Crystal Mays– Yes. (Motion Passed)
10. Discussion and approval of correcting Out of Town Water Rates. **Motion to approve made by Cathey Keirse**y, **Seconded by Crystal Mays. Vote: Taylor Collins – Yes; Shelly Solis – Yes; Cathey Keirse**y – Yes; Crystal Mays– Yes. (Motion Passed)
11. Discussion and approval of OMAG Grant for Sewer Lines Root Control. **Motion to approve made by Cathey Keirse**y, **Seconded by Crystal Mays. Vote: Taylor Collins – Yes; Shelly Solis – Yes; Cathey Keirse**y – Yes; Crystal Mays– Yes. (Motion Passed)
12. Discussion and approval of 2023-2024 Salaries for PIJA Employees. **Motion to approve made by Shelly Solis, Seconded by Taylor Collins. Vote: Taylor Collins – Yes; Shelly Solis – Yes; Cathey Keirse**y – Yes; Crystal Mays– Yes. (Motion Passed)

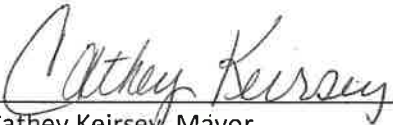
REGULAR MEETING NOTICE AND AGENDA
BOKCHITO PUBLIC UTILITY AUTHORITY

REPORTS:

13. Public Utility Authority Report. Given by Pua Director Wayne Minyard.
14. Discussion and approval of the February 2023 Clerk/Treasurer's Report. Tabled
15. Adjournment. Meeting Adjourned by Mayor Cathey Keirsej at 9:24p.m.

Meeting minutes were transcribed by Hayleh Lowrey, Town Clerk/Treasurer.

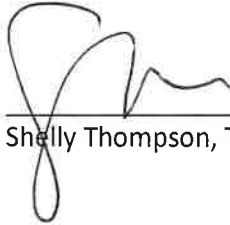
Approved by a majority vote of the Town of Bokchito Board of Trustees this 10th day of April, 2023.



Cathey Keirsej, Mayor



Taylor Collins, Mayor Pro Tem



Shelly Thompson, Trustee

Crystal Mays, Trustee

Jennifer McDonald, Trustee

ATTEST:



Hayleh Lowrey, Clerk/Treasurer